

BOARD OF COUNTY COMMISSIONER'S MINUTES

May 9, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of May, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Denise Ellison, Melinda Duke, Brenda Wakeman, Deborah VanWye, David Tinsley, and Susan Moffat.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of May 2, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of April 18, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to award per the bid summary to H & H Gun Range, where the low item was not awarded there is an explanation, for County Bid #SHE-1502 – One-Year (1) Non-Encumbered Contract for the purchase of Ammunition for the Cleveland County Sheriff's Office. The bid term will be from the bid award date through one-year (1).

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of County Bid #HWY-1504 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2011 thru September 21, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to strike from the agenda the Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Appointment of Jim Williams, Election Board Secretary as Requesting Officer for all the Election Board Accounts. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Maintenance Agreement between the Cleveland County Board of County Commissioners and SYN-TECH Systems. The Maintenance Agreement is for all three (3) Districts for the yearly amount of \$2,304.75 per District from April 19, 2011 through April 18, 2012. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Contract/Service Agreement between the Cleveland County Sheriff’s Office and Property Room.com, Inc. for Internet Auction Service. Contract will be for one-year with the option to renew. Payment terms shall include transaction cost, PRC commissions, processing fees, title fees and fuel surcharges, as applicable. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the Discussion, Consideration, and/or Action to approve the FY 2012 Contract Renewal between the Cleveland County Board of County Commissioners and Office of Juvenile Affairs for Regional Secure Detention Services. Contract will be from July 1, 2011 through June 30, 2012 for the amount of \$109.45 per day per bed for a total of 26 beds. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the Discussion, Consideration, and/or Action on the Application for permit Utility Line/Pipe Line Installation on County Right-of-Way for the installation of a 8" poly disposal pipeline along the NE corner of Lot 1 Sec 1, T8N, R1E, on the West side of 192 Ave SE County Road Right of Way at the intersection with E. Lindsey Street: thence N and E across the 192nd Ave SE and E Lindsey Street intersection to the E side of the 192nd Ave SE County Road Right of Way; thence N approx. 1 mile paralleling 192nd Ave SE on the E side of the County Road Right-of Way to the intersection of 192nd Ave SE and Alameda Street; thence N and W across the Alameda Street and 192nd Avenue Intersection to the end point located in the County Road Right of Way on the W side of 192nd Ave SE, in the SE/4 of the SE/4, of the SE/4 of Section 26, T9N, R1E, Cleveland County. This agreement is with ORCA Productions Co., LLC and is Cleveland County District #2. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the April, 2011 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Rhonda Hall, Court Clerk
- c. Jim Williams, Election Board Secretary
- d. Joe Lester, County Sheriff
- e. Sandra DeSelms, County Treasurer

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the acceptance of a donation by the Oklahoma Association of Health Care Providers to the Cleveland County Sheriff’s Department in the amount of \$250.00 for the Honor Guard of the Sheriff’s Department. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0214 – H2	11-0248 – MD1C
11-0289 – SM2	11-0393 – MD2
11-0505 – C2	
11-2603 – B2A	11-3579 – T2A
11-3280 – B2A	11-3581 – T2A
11-3321 – E2	11-3764 – T2A
11-3789 – SM2	
11-4305 – R3BS4	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #2 Warehouse:**

11-5222 – SA2	C & P Auto Electric	\$ 750.00
---------------	---------------------	-----------

- b. **District #3 Warehouse:**

11-5152 – T2A	Action Safety Supply Company	\$ 500.00
11-5153 – T2A	KSM Exchange, L.L.C.	\$ 500.00
11-5154 – T2A	Vulcan Sign	\$ 500.00
11-5155 – T2A	Dub Ross Company	\$1,000.00
11-5180 – T2A	Edward’s Canvas, Inc.	\$ 750.00

- c. **Building Maintenance:**

11-5192 – SM2	Panco	\$11,400.00
11-5225 – SM2	Copelin’s Office Center	\$1,500.00

- d. **Health Department:**

11-5118 – MD2	Marcum’s Nursery, Inc.	\$3,000.00
---------------	------------------------	------------

- e. **County Treasurer:**

11-5131 – C2	Sooner Copy Machines	\$1,200.00
--------------	----------------------	------------

- f. **District #1 Warehouse:**

11-5227 – T2A	Southern Tire Mart	\$4,500.00
---------------	--------------------	------------

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 475,077.29
T1C	\$ 3,143.64
T2A	\$ 4,259,832.10
T2B	\$ 29,126.06
<u>T3</u>	<u>\$ 1,543,455.57</u>
Total Unrestricted	\$ 6,310,634.66

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 631,742.91
b. Highway Fund	253,774.79
c. Health Fund	194,059.17
d. Sheriff Service Fee Fund	41,667.00
e. Sheriff Jail Fund	3,257.81
f. Sheriff Revolving Fund	9,366.57
g. County Detention Transition Acct. Fund	11,891.60
h. SCA2010 Grant Fund	11,034.99
i. Drug Court Revolving Adult Fund	206.08
j. Treasurer Certification Fee Fund	146.88
k. County Clerk Preservation Fund	600.00
l. Fair Board Fund	4,466.06

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

No New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

(Clerk’s Note: the agenda was posted on 05-06-2011 at 8:41 a.m.)